



सत्यमेव जयते



भारत सरकार  
GOVERNMENT OF INDIA  
राष्ट्रीय महिला आयोग  
NATIONAL COMMISSION FOR WOMEN  
4, दीन दयाल उपाध्याय मार्ग  
4, DEEN DAYAL UPADHYAYA MARG  
नई दिल्ली-110 002  
NEW DELHI-110 002  
Website : [www.ncw.nic.in](http://www.ncw.nic.in)

Dated:-11.10.2007

**Sub:- Annual Maintenance Contract for Electrical works at NCW.**

Sir,

I am directed to invite quotations for Annual maintenance Contract for electrical work at NCW. The terms and conditions of AMC are as under:

- (i) The agency will be required to depute an efficient resident electrician from 9.00 a.m. to 6.00 p.m. on all working days i.e. from Monday to Saturday.
- (ii) The electrician deputed will attend all electrical faults such as change of electrical wiring, change of MCB, electrical points etc. He will be required to do other works such as repair of tube lights, room heaters, fans including rewinding etc.
- (iii) In case the electrical fault is not rectified in time or the same has not been done to the satisfaction of the Commission, the contract may be terminated and the cost incurred for getting such fault rectified from other person/agency will be deducted from the amount payable towards Annual maintenance Contract.
- (iv) Before attending any electrical fault, the electrician deputed by the agency will take all safety precautions. This Commission will not be responsible for any injury, loss and mishap, if any, occurs to the electrician while attending such faults.
- (v) If interested, kindly quote your rates per month for providing the above said services. The other charges viz, service tax etc., if any, should be clearly indicated in the quotation (i.e. whether rates quoted by you is inclusive or exclusive of Taxes).
- (vi) The payment will be made on monthly basis. In case electrician fails to attend office on any of the working days the amount of AMC will be paid on pro-rata basis.

The quotation in a sealed cover superscribed as "AMC for electrical work at NCW" may be submitted to the Under Secretary (Admn.), National Commission for Women, 4, Deen Dayal Upadhyaya Marg, New Delhi-110002 on or before 29<sup>th</sup> Oct,2007(till 3 p.m) positively. Quotations received will be opened on the same day. Quotations received after due date and time will not be entertained. The Commission will not be responsible for any postal delay.

Yours Faithfully,

(V.K. Asthana)  
Section Officer  
Tel.No.23222369