

No. 2/8(4)/2015-NCW(A)  
National Commission for Women  
4, Deen Dayal Upadhyaya Marg  
New Delhi-110002.

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Dated:- 7<sup>th</sup> October 2015

**Tender Notice**

National Commission for Women invites quotation for disposal of one Maruti Esteem VX Car (2005 Model). The car is in good running condition and will be disposed off on "as is where is basis"

The parties interested to purchase the vehicle may send their quotation in the proforma at Annexure II alongwith earnest money of Rs.10,000/- only in the form of Demand Draft drawn in favour of PAO, National Commission for Women, payable at New Delhi in a sealed cover super scribed as "quotation for disposal of one staff car". The quotation may be sent by registered post or by speed post to the Under Secretary (Admn.). National Commission for Women, 4 Deen Dayal Upadhyaya Marg, New Delhi-110002 alongwith EMD and other requisite documents so as to reach on or before **3 P.M. on 21<sup>st</sup> October 2015**. The quotations can also be handed over personally at the reception of the National Commission for Women, at 4 Deen Dayal Upadhyaya Marg, New Delhi. The bids shall be opened on the same day at 4 P.M. The tenderers who wish to be present at the time of opening may do so. The terms and conditions of the tender are given in Annexure I.



(J. Shailender)  
Under Secretary  
Ph. 23238502.

**TERMS AND CONDITIONS FOR DISPOSAL OF VEHICLE OF NATIONAL COMMISSION FOR WOMEN(NCW)**

The terms and conditions for the disposal of the vehicles are as follows:

1. An EMD of Rs.10,000/- (Rupees Ten Thousand only)for vehicle in the form of Demand Draft in favour of PAO, National Commission for Women, payable at New Delhi should accompany the bid. The bids without EMD will be summarily rejected.
2. The successful bidder has to deposit the entire bid money within two working days after the acceptance of the bid. The EMD of Rs.10, 000/- will be forfeited in case the bidder backs out for whatever reason. The EMD of unsuccessful bidder will be returned only after the vehicle is removed from the premises of NCW by the successful bidder.
3. Bidders may visit National Commission for Women for inspection of vehicle on any working day from 10 AM to 5 PM on or before 20<sup>th</sup> October 2015.
4. The vehicle will be disposed of on "As is where is basis" and no guarantee to its roadworthiness or quality etc. is given by the National Commission for Women.
5. Quotations received after due date/time and without earnest money/requisite documents will not be entertained.
6. The bids with overwriting/cutting in the quoted rates will not be considered.
7. The disposal will ordinarily be in favour of the highest evaluated bidder, whose bid has been found to be responsive and who is eligible and qualified as per terms and conditions of the tender.
8. The successful bidder has to remove the vehicle from the premises of National Commission for Women at their own expense within 2 working days of acceptance of the quotation of the successful bidder and after making the required payment. The bid amount by the successful bidder will be deposited by Demand Draft in favour of Pay & Accounts Officer, National Commission for Women, payable at Delhi.
9. The bidders will not be allowed to withdraw their bids failing which their earnest money will be forfeited.

10. The prospective bidders have to attach self-attested copy of (1) Aadhar Card/Voter I Card and (2) Pan Card and (3) two recent passport size photographs. The Commission reserves the right to verify the antecedents/documentary proof of his address.
11. In case the highest quoting bidder fails to honor the bid, the next opportunity will be given to the next highest eligible bidder (H2)
12. The successful tenderer will be responsible for getting the registration certificate of the vehicle in his name expeditiously. The National Commission for Women will not be responsible for any lapse on the successful tenderer's part in this regard.
13. The successful bidder who takes possession would be responsible for the bona fide/lawful use of the vehicle.
14. Employees of National Commission for Women are not eligible to participate in this bid.
15. The National Commission for Women reserves the right to accept or reject any/all the quotations without assigning any reason.
16. The bids should remain valid for 30 days.

## Annexure II

### BID FORMAT FOR DISPOSAL OF ONE MARUTI ESTEEM VX (2005 MODE) OF NCW

| <u>Type of Vehicle</u> | <u>Vehicle No.</u> | <u>Model</u> | <u>Details of EMD furnished by the bidder</u> | <u>Amount quoted in figures( Rs.)</u> |
|------------------------|--------------------|--------------|---|---------------------------------------|
| MARUTI ESTEEM VX       | DL-1CM-3081        | 2005         |   |                                       |

(Amount quoted in words:(Rupees \_\_\_\_\_ only)

Date:  
Place:

Signature of the bidder  
Name of the Bidder  
Address of the Bidder